

4. Be responsible for the quality and quantity of work they are assigned and the efficient management of their on duty time.
5. Check TeleStaff rosters for assignments through “WebStaff” (telestaff.smgov.net) off duty, or TeleStaff on duty.

E. Gratuities

1. Shall not accept rewards, gifts, fees or anything as perceived as payment from any person for services and/or for the performance of their duties, except with permission of the Fire Chief.

F. Hazing and Pranks

1. Shall not engage in any form of hazing or other prank activities.

G. Identification Cards

1. Shall not lend their Department identification card for any purpose.
2. Shall not use a Department identification card for personal advantage or gain.
3. Shall report the loss of a Department identification card immediately through the chain of command to the Fire Chief.

H. Insubordination

1. Members who willfully disobey direct and proper orders shall be guilty of insubordination. All acts of insubordination shall be reported through channels to the Fire Chief.

I. Personal Business

1. Shall not allow personal business to interfere with their duties or Department operations.
2. Shall not work on personal vehicles unless permitted by their Company Commander or Supervisor.

J. Political Activity

1. Shall not conduct political activity while on duty in any official capacity of the Department or the City of Santa Monica.

K. Representation of City or Department

1. Shall not represent the City of Santa Monica or the Fire Department off duty unless specifically approved by a Chief Officer.